

Elias Motsoaledi Local
Municipality

P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9
Fax: (013) 262 2893

Supply Chain Unit
Procurement



Our Ref:
Ons Verw: 05/09/17

Correspond with the Municipal Manager
Korrespondeer met die Munisipale Bestuurder

05 September 2017

INVITATION TO QUOTE (RFQ- 05/09/17)

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items.

The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

SUPPLY AND DELIVERY OF A4 WHITE PAPER

DESCRIPTION OF GOODS	QUANTITY
• Supply and delivery of A4 White paper	300

Quotations must be deposited in a box marked "**SUPPLY OF A4 WHITE PAPER**" not later than **14 September 2017 at 10:00** Faxed or e-mailed quotations will not be considered. For further enquiries don't hesitate to phone (SCM UNIT) at 013 262 3056 or for Technical Enquiries at 0132623056.

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Tax compliant status pin
- Copy of Company registration certificate
- Central Supplier Database registration report(Detailed/Summary)
- Certified Copy of BBBEE certificate or a Sworn Affidavit (**Failure to submit BBB-EE or Sworn Affidavit; No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 4, 8, 9 Forms
- Proof of municipal rates and taxes of the company or any of its directors not in arrears for more than 3 months must be submitted and companies that are located in areas that do not pay municipal rates and taxes a proof from the municipality should be submitted stating that the company is located at the area that does not pay municipal rates and taxes.

General Notes:

- The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly or not to appoint at all.

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R.M MAREDI
MUNICIPAL MANAGER